



Delaware Township Board of Supervisors

Regular Meeting

January 28, 2015

MINUTES

WORKSHOP

Call to Order was made at 5:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Bob Luciano, Jeffrey Scheetz, Thomas Ryan, Thomas Farley, Township Solicitor, and Krista Predmore.

Public comment on Agenda – None.

The following items were discussed during the workshop:

- Fire Company request for three cell phones. Discussion on cost and need.
- Atlantic Ambulance update on three previously reported incidents as well as agreement negotiations with Delaware Township Volunteer Ambulance Corp.
- Auditor resignation and process to appoint new auditor.

Motion to adjourn the workshop was made by Dr. Scheetz with second by Mr. Luciano. Voting: All in Favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Bob Luciano, Jeff Scheetz, Thomas Ryan, Thomas Farley, Township Solicitor, Krista Predmore, Court Stenographer, Laura Lakes.

Public comment on Agenda – None.

1. **Motion** to accept the Minutes from Board of Supervisors meeting dated January 14, 2015 Chairman was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Treasurer's Report presented by Mr. Ryan.

2. **Motion to accept the Treasurer's Report dated January 28, 2015** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$7,856.18** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



4. **Motion to pay Recreation Fund bills in the amount of \$1,338.89** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

OLD BUSINESS

5. **Motion** to not accept tires at the Delaware Township Bulk Disposal was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
6. **Motion** to not accept batteries at the Delaware Township Bulk Disposal was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
7. **Motion** to advertise bids for the Akenac Park Emergency Access Driveway was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

NEW BUSINESS

8. **Motion** to accept the resignation of Township Auditor Mike Dickerson was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries. Mr. Luciano asked that a letter be prepared thanking Mr. Dickerson for his time and service.
9. **Motion** to approve the sale of the following unimproved property list in the Pike County Repository, Control # 02-0-028141, Lot 52ABC Blk B-97 Sec 13 Birchwood Lakes, Map # 162.02-15-59 to Susan Hagens in the amount of \$1500 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
10. **Motion** to approve three cell phones for the Fire Co. at a rate of \$21.12 per line conditioned upon use only for Fire Co. purposes and renewable upon the next election of Fire Co. officers and the Fire Co. must create a policy for cellular use was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
11. **Motion** to approve lot improvement as recommended by the Planning Commission at their January 20, 2015 meeting:

Hotalen/Snyder – Milford Rd. lot line adjustment

was made by Mr. Luciano with second by Dr. Scheetz. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

12. **Motion** to approve lot improvement as recommended by the Planning Commission at their January 20, 2015 meeting:



Hazelton/Gallo – Pocono Mt. Lake Forest 6-593A

was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

13. **Motion** to approve Catherine Bram to attend a Skill Path Seminar – Managing Multiple Projects, Objectives and Deadlines on April 13, 2015 from 9am – 4pm in Stroudsburg, PA at a most of \$39 plus expenses was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
14. **Motion** to approve Rick Koehler’s attendance at the PSATS Sewage Enforcement Academy June 1 through June 5, 2015 at a cost of \$799 plus expenses was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
15. **Motion** to approve the Akenac Recreation hall wall brace in the amount of \$13,777 by SPH Services, LLC was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Mr. Ryan abstained. **Motion** carries. Note: three quotes were obtained.
16. **Motion** to approve Vector proposal in the amount of \$925 for the installation of two additional security cameras in the Township Municipal Building was made by Dr. Scheetz with second by Mr. Luciano. Voting: All in favor. **Motion** carries.
17. **Motion** to approve building use request by Warrior Extreme Cheer on March 14, 2015 from 9am to 8pm for their end of year party was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
18. **Motion** to approve building use request by Traces of Lattimore on October 24, 2015 from 8am to 2pm for their annual meeting was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
19. **Motion** to approve building use request by The Milford Valley Quilt Guild the 1st and 4th Monday of every month for 2015 from 10:30am to 3pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
20. **ADD Motion** to execute Section 14(f) Approval and Written Agreement for the financing of a KME International Fire Truck in the amount of \$300,170 for the Delaware Township Volunteer Fire Co. was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Megan Sykes, President of DTVFC, clarified that the Fire Co. is purchasing the truck not the Township.



PUBLIC COMMENT – None.

21. **Motion** to recess the regular meeting until completion of public hearing was made by Mr. Luciano with second by Dr. Scheetz. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
22. **Motion** to open the public hearing on Ordinance 710, 711 and 712 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

PUBLIC HEARING – Ordinance 710, 711 and 712

Solicitor Farley explained the purpose of adopting Ordinances 710, 711 and 712 and why PSATS is requiring their adoption. Mr. Farley explained there was no cost to the Township and that every Township in Pike County has been adopting the same ordinances. Mr. Farley then opened the public hearing to public comment.

Steve McBride brought attention to Section 1 paragraph 1 in all three ordinances which only mentioned the Chairman of the Board and the Township Secretary as authorized to adopt the Restated Trust Agreement and any other necessary agreements. Mr. McBride asked that the paragraph be amended to include the Board of Supervisors approval as the Township Secretary is not always an elected official and the Board should vote on any such changes. Solicitor Farley addressed Mr. McBride's concerns, but both Mr. Ryan and Mr. Luciano agreed with Mr. McBride and indicated the Township should amend the ordinances. Dr. Scheetz felt the Township should go with the recommendation of its Solicitor.

23. **Motion** to approve Ordinance 710 authorizing the participation of Delaware Township in the Pennsylvania Municipalities Pension Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law with amendment to Section 1 paragraph 1 to read "That the Chairman of the Board of Supervisors and Secretary of the Township are hereby authorized to adopt the Restated Trust Agreement and any other agreements necessary for the Township's participation in the Trust after the approval of the majority of the Board of Supervisors" was made by Mr. Luciano with second by Mr. Ryan. Voting: Aye: Luciano, Ryan. Nay: Scheetz. **Motion** carries.
24. **Motion** to approve Ordinance 711 authorizing the participation of Delaware Township in the PSATS unemployment compensation group trust pursuant to the Pennsylvania Intergovernmental Cooperation Law with amendment to Section 1 paragraph 1 to read "That the Chairman of the Board of Supervisors and Secretary of the Township are hereby authorized to adopt the Restated Trust Agreement and any other agreements necessary for the Township's participation in the Trust after the approval of the majority of the Board of Supervisors" was made by Mr. Luciano with second by Mr. Ryan. Voting: Aye: Luciano, Ryan. Nay: Scheetz. **Motion** carries.



25. **Motion** to approve Ordinance 712 authorizing the participation of Delaware Township in the Pennsylvania Townships Health Insurance Cooperative Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law with amendment to Section 1 paragraph 1 to read “That the Delaware Township Board of Supervisors adopt the Restated Trust Agreement and agree to participate in the Trust in accordance with the amended and updated terms of the Restate Trust Agreement and that the Chairman of the Board of Supervisors and Secretary of the Township are hereby authorized to adopt the Restated Trust Agreement and any other agreements necessary for the Township’s participation in the Trust after the approval of the majority of the Board of Supervisors” was made by Mr. Luciano with second by Mr. Ryan. Voting: Aye: Luciano, Ryan. Nay: Scheetz. **Motion** carries.
26. **Motion** to close the public hearing was made by Dr. Scheetz with second by Mr. Luciano. Voting: All in favor. **Motion** carries.
27. **Motion** to open the regular meeting was made by Dr. Scheetz with second by Mr. Luciano. Voting: All in favor. **Motion** carries.

CORRESPONDENCE – None.

ANNOUCEMENTS – None.

PUBLIC COMMENT - None.

28. **Motion** to Adjourn was made by Mr. Ryan with second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Township Administrator/Assistant Treasurer