

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**January 27, 2016**  
**MINUTES**

**WORKSHOP**

**Call to Order** was made at 5:36pm.

**Pledge of Allegiance**

**Roll Call: In attendance:** Tom Ryan, John Henderson, Jeff Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

The following items were discussed:

- Earned Income Tax & Berkheimer
- Pike County Humane Society

Discussion on the solar project bid specifications was tabled.

**Motion** to adjourn the workshop and continue discussion in the regular meeting was made by Mr. Henderson, with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 6:37 pm.

**Pledge of Allegiance**

**Roll Call: In attendance:** John Henderson, Tom Ryan, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

**Public Comment on Agenda** – Mr. Banz and Mr. McBride provided comment on the proposed solar project.

1. **Motion** to accept the Minutes and correct an error regarding executive session from Board of Supervisors Meeting January 13, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

**Treasurer's Reports**

2. **Motion to accept Treasurer's Report dated January 27, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. Motion carries.**



3. Motion to pay General Fund bills in the amount of \$29,434.45 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. Motion carries.
4. Motion to pay Recreation Fund Bills in the amount of \$6,845.97 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. Motion carries.
5. Motion to transfer funds from the Dime Rec Operational Reserve to the Rec Wayne General Fund as a tax anticipation loan in the amount of \$10,390.39 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. Motion carries.
6. Motion to pay Kobalt Construction \$66,690.00 for the Akenac Park Rec Hall Septic System Replacement Project as per the recommendation of the Township Engineer was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. Motion carries.

**OLD BUSINESS:**

7. **Motion** to table preparation of the solar bid specifications was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
8. **Motion** to advertise for two planning commission members was made by Mr. Henderson for discussion. No second received. **Motion** fails.

**NEW BUSINESS:**

9. **Motion** to reimburse Timothy and Kimberly Reilly of 167 Doolan Road, Dingmans Ferry, PA 2011 through 2015 Township Taxes in the amount of \$610.80 due to house being valued incorrectly due to a data entry error regarding the number of baths was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
10. **Motion** to approve the following lot improvement based on the Planning Commission's January 19, 2016 recommendation:
  - a. Michaelis – Birchwood Lakes – Section 5, Block 28, Lot 1A was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.



11. **Motion** to approve the following lot improvement based on the Planning Commission's January 19, 2016 recommendation:
  - a. Henderson – Birchwood Lakes – Section 7, Block 51, Lot 12B was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
  
12. **Motion** to purchase plumbing materials for the Akenac Park Rec Hall Kitchen in the amount of \$1903.43 from Home Depot was made by Mr. Ryan with a second by Mr. Henderson for discussion. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
  
13. **Motion** to purchase tools for plumbing projects at Akenac Park in both the kitchen and bath house in the amount of \$2,366.59 from Home Depot was made by Mr. Ryan with a second by Mr. Henderson for discussion. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
  - a. **ADDED Motion** to calculate employees total labor cost for each improvement project in the Township was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
  
14. **Motion** to table estimate from Combined Energy Services for the Akenac Park Kitchen in the amount of \$4,800 to upgrade the existing piping for space heaters, fireplace and outside BBQs as well as provide piping for the new kitchen appliances, hot water heaters and furnaces was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
  
15. **Retroactive Motion** to purchase tile for the Akenac Park bathhouse from Pocono Interiors in the amount of \$5,135 to be paid from the Recreation Operational Reserve Account was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
  
16. **Motion** to approve Easter at Akenac Park on March 12, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
  
17. **Motion** to approve free movie nights at Akenac Park on July 9<sup>th</sup> and August 13, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.



- 18. Motion** to approve Harvest Fest at Akenac Park on September 24, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 19. Motion** to approve Trunk or Treat at Akenac Park on October 22, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 20. Motion** to approve Dickens Christmas at Akenac Park on December 10, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 21. Motion** to approve Delaware Township Volunteer Fire Police at Township events on March 12, July 9, August 13, September 24, October 22, and December 10, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 22. Motion** to approve township municipal building use request by PMLE 5,6,7 on Saturday, January 30, 2016 from 9am to 11:30am for their January meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 23. Motion** to approve township municipal building use request by the Lion's Club on Thursday, March 3, 2016 from 5pm to 7pm to set up and March 4, 2016 from 2pm to 9pm for their Fish Fry Dinner was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 24. Motion** to approve township municipal building use request by the Delaware Township Democratic Club for the second Thursday of each month from 7:30pm to 9:30pm for the calendar year 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 25. Retroactive Motion** to approve township municipal building use request by the Delaware Township Democratic Club for January 14, 2016 from 7:30pm to 9:30pm for their monthly meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

**26. ADDED Motion** to donate \$4,000 to the Pike County Humane Society was made Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

**CORRESPONDENCE:**

Dime Bank letter dated 1/19/16 regarding Pledged Assets read by K. Predmore

**ANNOUNCEMENTS:**

**Public Comment**

Comment was provided by Dr. Tener, Mrs. Bukaj, and Mr. Shirley.

**Motion** to suspend the regular meeting and open executive session regarding personnel was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

**\*\*EXECUTIVE SESSION\*\***

**Motion** to adjourn the meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer