

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
April 13, 2016
Minutes

WORKSHOP

Call to Order was made at 5:30 pm.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Tom Ryan, John Henderson, Tom Farley Township Solicitor, and Robin Jones **Absent:** None

The following items were discussed:

- Fate-Seeing Eye Dog Update. Fate going back soon. Ava thanked the Township for allowing her to train the dog on Township properties.
- Parking on Township Roads- Signs up.
- American Legion Donation Request- per Farley can donate to a non-profit.
- Operational Reserve Monies- per Farley account allowed by statue. Cannot be more than 25%. Must reduce.

Motion to close Workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open Executive Session regarding potential litigation and personnel was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Executive Session

Motion to close Executive Session was made by Mr. Henderson with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.

Motion to open Workshop was made by Mr. Ryan, with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

- A.Grieger Thank you re: Eagle Scout Project- Completed Eagle Scout Project. New sign for American Legion post #851. Thank you to: Tom Ryan, Jeff Scheetz, Bob Luciano, Charley Kroener and Ed Hammond.

Motion to adjourn the workshop was made by Mr. Ryan, with a second by Mr. Henderson Voting: All in Favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:30 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Tom Ryan, Jeffrey Scheetz, Tom Farley Township Solicitor, and Robin Jones. **Absent:** None

Public Comment on Agenda – Neufeld re: #16 Ordinance 206 and Hagan: #25 ID machine

1. **Motion** to accept the Minutes from Board of Supervisors Meeting dated March 23rd, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Aye: Henderson, Scheetz. Abstained: Ryan. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated April 14th, 2016** was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$31,959.00** was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund Bills in the amount of \$2026.55** was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor. Nay: None. **Motion** carries.
5. **Motion to pay Kocher's Water Pumps and Tanks, Inc. \$37,715 for the Akenac Park water system reconstruction as per the recommendation of the Township Engineer** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
6. **Motion to pay Kobalt Construction \$7,410.00 for the Akenac Park rec hall septic system replacement project as per the recommendation of the Township Engineer** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan Scheetz. Nay: Henderson. **Motion** carries.
7. **Motion to reimburse salt purchases under the COSTARS contract from liquid fuels into general fund in the amount of \$29,857.76** was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor. Nay: None. **Motion** carries.
8. **Motion to pay Delaware Township Fire Company \$12,614.53 for 2016 first quarter fire taxes** was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor. Nay: None. **Motion** carries.



9. **Motion to approve Resolution 2016-02 regarding Township Operating Reserve Account** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

FIRE REPORT

220 hours of man power. March had 22 entries. Now using IMresponding service. Had a meeting with Park Service.

OLD BUSINESS:

10. (A) **Motion** to remove from the table Akenac Park use request by Safe Haven of Pike County, Inc. on October 1, 2016 from 7am to 1pm for their Color Fest event was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

10. (B) **Motion** to approve Akenac Park use request by Safe Haven of Pike County, Inc. on October 1st, 2016 from 7am to 1 pm for their Color Fest Event was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

11. **Motion** to approve Delaware Township Fire Police at the Safe Haven of Pike County, Inc. Color Run to be held at Akenac Park on October 1, 2016 from 7am to 1pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

NEW BUSINESS:

12. **Motion** to accept the fiscal year 2015 audit performed by William Owens, CPA was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

13. **Motion** to publish and advertise the Township's Concise Financial Statement prepared on the modified cash basis by William Owens, CPA for fiscal year 2015 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

14. **Motion** to approve the following lot improvement based on the recommendation of the Planning Commission at their meeting on April 5, 2016: Diaz – Birchwood Lakes Lot9A section 10 block 79 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.

15. **Motion** to approve tax abatement for township real estate taxes for Thomas Ryan of 310 Silver Lake Road based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Aye: Henderson and Scheetz. Abstained: Ryan. **Motion** carries.



- 16. Motion** to advertise a public hearing for the amendment of Ordinance 206 curbside recycling program and governing the collection, storage, transportation, processing and disposal of municipal solid waste in the Township as per the recommendation of the Planning Commission at their April 6, 2016 meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 17. Motion** to advertise bid specifications for single seal coat and 4" double yellow line on Spencer Road with specifications provided by Penn Dot. (ads will run for two consecutive weeks and bid opening will occur on May 11, 2016 at 6:15 p.m. with the bid award on May 25, 2016) was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 18. Motion** to advertise bid specifications for double seal coat/fog seal on Weber Road with specifications provided by Penn Dot. (ads will run for two consecutive weeks and bid opening will occur on May 11, 2016 at 6:15 p.m. with the bid award on May 25, 2016) was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 19. Motion** to advertise bid specifications for the Childs Park Road Culvert Replacement Project with specifications provided by Boucher & James. (ads will run for two consecutive weeks and bid opening will occur on May 11, 2016 at 6:30pm with the bid award on May 25, 2016) was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 20. Motion** to execute and support impacts to access of neighboring property owner's letter for Delaware Plaza's Highway Occupancy Permit was made by Mr. Ryan with a second by Mr. Henderson with comment. He lives by Water Forest, concerned about sewage. Voting: Aye: Ryan, Scheetz Nay: Henderson. **Motion** carries.
- 21. Motion** to provide letter of support for the Rev3 Pocono Mountains Triathlon to be held on Sunday, August 7, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 22. Motion** to accept the resignation of Bob Byrne from the Delaware Township Zoning Hearing Board was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.



- 23. Motion** to advertise for a new member of the Delaware Township Zoning Hearing Board was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 24. Motion** to approve electrical work for the Akenac Rec Hall kitchen in the amount of \$7,595.00 by Hoffman Electric was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz Nay: Henderson. **Motion** carries. Per Henderson best guy got this.
- 25. Motion** to purchase Fargo 47600 DTC 1000 Complete Single-Side ID Card System in the amount of \$1,065.39 from ID Zone was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 26. Motion** to purchase 10 yards of red mulch, 30 yards of certified playground mulch and 22 tons of white sand in the amount of \$1,750 from D&S Hauling predicated on receiving weight slips was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 27. Motion** to approve municipal building use request by DFL on May 20, 2016 from 5:30pm to 9:30pm for their open house registration was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 28. Motion** to table municipal building use request by Pike County 4-H on July 18, 19, 20 and 21, 2016 from 9am to 1pm for a Kids Cooking Camp until questions are answered was made by Mr. Ryan with a second by Mr. Henderson Voting: Aye: All in favor. Nay: None. **Motion** carries.
- 29. Motion** to approve Fire Police at the Dingman-Delaware Little League parade on Friday, April 22, 2016 from 6:00pm to 7:30pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor Nay: None. **Motion** carries.
- 30. Retroactive Motion** to approve Fire Police at the United Methodist Church Celebration of Life service on Sunday, April 10, 2016 from 1:30pm to 4:00pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: All in favor Nay: None. **Motion** carries.
- 31. Motion** to approve to donate 1 used refrigerator and 1 used freezer in an as is condition to American Legion Post #139, including them picking up the items was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Aye: Henderson, Scheetz. Abstained: Ryan. **Motion** carries.



ANNOUNCEMENTS:

Working Pike Job Fair 2016 will be held at Best Western Inn at Hunts Landing on Friday, April 15, 2016 from 10am to 4pm. Entrance is Free.-65 employers will be there. All employers are located within an hour of Pike County.

Dingmans Ferry Lions Club Annual Fishing Contest – April 30th at Egli’s Pond on Rt. 739. Doing for 35 years. Weather permitting, if bad weather will be Sunday May 1st.

Public Comment

Public comment consisted of, but was not limited to the following: Dr. Scheetz new Weiss supermarket. Ms. Hagan-Round about. Mr. Glamann traffic light. Ms. Neufeld where to get Veteran forms. Ms. Forrest Veteran Tax Abatement. Mr. Beodeker Fire Police. Mr. Bonadonna Cinco De Mayo Party at St. Vincent’s 4/30/16 6pm \$15 at the door.

Motion to adjourn the meeting was made at 7:36 p.m. by was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Henderson, Scheetz. Nay: None. **Motion** carries.

Respectfully submitted,

Robin Jones
Administrative Assistant